Constitution for Wushu Club at UCI

Adopted  October 3, 2012

Modified  October 19, 2018

ARTICLE I – NAME
Wushu Club at UCI is the official name of this club sport organization.

ARTICLE II – PURPOSE
The purpose of this organization, in no particular order, is to provide the University of California, Irvine with:
1. An educational and inclusive environment for students to learn or continue developing their wushu techniques.
2. An outreach towards the UCI community to raise awareness of and interest in the Chinese martial art known as Wushu.
3. A competitive Wushu team to compete in competitions of the college level.

ARTICLE III – MEMBERSHIP
1. Member eligibility will be under the same regulations as the policies of the Anteater Recreation Center (ARC).
2. In order to be recognized as a “full member,” one must satisfy the following requirements for at least one quarter (this is evaluated quarterly):
   2.1. Pay a quarterly club membership fee determined by the current officer board. Membership fees are non-refundable.
   2.2. Register as a Club Sport member through the ARC registration.
   2.3. Attend official practices regularly. Regularly is defined as attending at least 75% of all official practices.
      2.3.1. Members are exempt from a particular practice’s attendance for legitimate excuses.
2.3.2. Legitimate excuses include illness, injury, general emergencies, and/or class/work scheduling conflicts.

2.3.3. Officers can determine the legitimacy of other excuses on a case-by-case basis.

2.3.4. Attendance is defined as missing no more than a total of 30 minutes of each practice.

2.3.5. Consistent low/poor effort, as determined by the coach(es) and/or officers, may disqualify you from the attendance requirement.

2.4. Contribute at least two hours per quarter to club events including but not limited to boothing, demonstrations, and sponsored events in accordance with the following restrictions:

2.4.1. Set up/breakdown (includes moving items) is considered half an hour’s contribution.

2.4.2. Driving for an event is considered one hour’s contribution.

2.4.3. Officers ultimately decide all contribution time values.

2.4.3.1. The contribution time granted does not necessarily have to reflect actual time spent.

3. Full members have the right to nominate potential officers, impeach officers, and assist in making club choices, as per officer discretion.

4. All participants are expected to act with respect and have positive influence on others.

4.1. If a participant is misbehaving or disrespecting other participants, the participant can be removed from the club or banned from practices and activities by a vote from the club officers or full members.

4.1.1. Club officers are expected to attempt, to the best of their ability, to rectify the situation, before bans/removals are issued.
4.1.2. Full member vote requires 75% agreement to issue bans/removals with valid evidence of misdeeds, as determined in 4.2. This vote must be in accordance with Article XII.

4.1.3. Alternatively to 4.1.2, Officers can confidentially determine the legitimacy of a complaint and attempt to issue a ban without public disclosure.

4.2. All bans/removals/etc. must be communicated and validated by the ARC (or other higher authority)

ARTICLE IV – MEETING
1. Throughout the school year there will be at least 2-3 practices/meetings per week, excluding holidays and breaks. Times will be specified before the beginning of each quarter as times vary due to availability at the ARC.

2. Regular meeting/practice locations and times, which ultimately are validated by the ARC, are determined by the most appropriate time schedule for most members. Special meetings must be mutually determined by the club officers and must be communicated to club members at least one week prior.

3. Twice per quarter, the Officers are expected to host a “Club Summit” to discuss internal affairs such as the quality of practices, transparency of the Board, and any other relevant issues.

ARTICLE V – OFFICERS
1. Officer positions and duties are as follows:

   1.1. President – The president is the representative of the club with duties to lead the club, maintain organization and unification of the members, and to define the club’s future direction. The president is also the main coordinator between the club and the ARC managers as well as other Wushu communities.

   1.1.1. Under necessary reason and/or time constraints, the President may make executive decisions to override any protocol under
this Constitution unless explicitly restricted from doing so by the clause in question. Misuse of presidential power is grounds for impeachment and/or removal from the club.

1.1.1.1. Misuse will be determined by the unanimous decision of the other officers or 75% of Full Members, voted as per Article XII.

1.1.1.2. In the case of a vacant Presidential position, the Vice Presidents may make executive decisions until the position is filled.

1.1.1.2.1. When the decision being made is clearly under the jurisdiction of one Vice President, only they may invoke this power.

1.1.1.2.2. When it is not clear whose jurisdiction a decision falls under, the judgement must be agreed upon by both Vice Presidents.

1.1.1.2.3. If one Vice President is missing, the other Vice President assumes total executive decisional powers until the positions are filled.

1.2. External Vice President– The External Vice President mainly focuses on outreach including but not limited to creating and running social events, managing club social media outlets, and coordinating performances, as well as assisting the president in external matters.

1.3. Internal Vice President – The Internal Vice President’s core duties are to plan and initiate fundraising events, manage club finances, allocate club resources responsibly, and assist the president in their duties in keeping the organization unified.

1.4. Treasurer – The Treasurer is responsible for assisting in the coordination of fundraising events for the club and ensuring that the club’s financial needs are met. Other treasurer duties include purchasing club equipment/materials and assisting the Internal Vice President.
1.5. Secretary – The Secretary is responsible for creating and advertising club events, managing all club paperwork, and assisting the External Vice President. The Secretary is also responsible for maintaining calendars and keeping the club aware of upcoming events, hosted by both the club and/or external entities.

1.6. Officers may delegate and redistribute officer duties as needed.

2. All officers have complete jurisdiction and final say over all matters pertaining to their position under Article V.1, as determined by the President.

3. All officers are required to promote a positive atmosphere in the club by arriving on time, encouraging others to participate, assisting other members when required, and maintaining their status as full members as outlined in Article III.2.

3.1. Officers are expected to act as an open and confidential channel of communication for all members, to the extent of the law.

4. In the case of incompetent or otherwise problematic club officers:

4.1. Before an officer can be impeached, they must be given a warning stemming from an issue.

4.1.1. Via anonymous form, members may voice their concerns about a particular officer. The results of these warnings will be made public. When more than 75% of the wushu club has voiced a concern about a particular issue/officer (as per Article XII), a warning will be issued.

4.1.2. After the warning (evaluated after 1 week), should the issue persist, an officer can be impeached with a 75% agreement vote from all full members (as per Article XII) resulting in the removal of the officer from their position and potentially from the club, depending on a decision made by all members.
4.2. If 3 public warnings are given for different issues in the course of one officer term, a public vote (as per Article XII) will be held. With 75% agreement vote from all full members, the officer will be impeached.

5. Officers are required to meet at least on a weekly basis; however, the meeting does not have to be in-person.

5.1. Emergency meetings are defined as meetings that discuss important issues with some form of immediate time-constraint.

5.2. A non-emergency meeting cannot be held if less than 80% of the officer board can attend.

5.3. Regular/weekly officer meetings should be planned at least one week in advance.

5.4. Excused absence from regular/weekly officer meetings follows the same rules as excused absence from official practices, as outlined in Article III.2.3.1.

5.4.1. Emergency meetings are not subject to this rule, but officers should make every reasonable effort to attend them regardless.

5.4.2. Officers should not be absent from any officer meetings unless absolutely necessary or said absence is communicated in advance.

5.5. Absence from an officer meeting does not equate to abstention.

ARTICLE VI – OFFICER APPOINTMENT

1. In order to be considered for any officer position, a nominee must fulfill the requirements for full membership as outlined in Article III.2.

1.1. The presidential role, however, can only be filled by a current officer.

1.1.1. In the event that all current officers cannot or do not want to become president, Article VI.1.1 is nullified.
1.1.2. If the majority of officers holding the election do not believe any of the candidates are qualified, they may nullify Article VI.1.1.

2. All officers will be nominated by club members. The nominees will then be interviewed by the current officers, and the next year’s officers will be selected by representative vote by the current officers.

3. A form will be released (at latest) during the third or fourth week of Spring quarter so that members can nominate members for officer positions. The following two weeks will be nominee interviews, and finally, the election.

4. Elections/interviews will be held a week after nominations where the nominees will:

   4.1. Introduce their backgrounds and qualifications related to the position(s) for which they were nominated.

   4.2. Answer concerning questions asked by the current officers.

   4.3. Officers will vote for the best fit nominee for each position. The majority (at least 50%) of the officer board must agree for a nominee to obtain the position.

   4.3.1. No officer may abstain from this vote.

5. The Resignation Protocol is as follows:

   5.1. An officer may resign from their position for whatever reason by notifying the officer board via signed, written letter.

   5.2. Immediately after announcing their resignation, the officer loses all officer powers, has no further say in officer decisions, and is treated as a normal member of the club provided they fulfill the membership requirements outlined in Article III.2.

   5.3. A unanimous officer decision can be made to fill the role, if the next year’s officer has not yet been selected. If they have been selected, they will immediately take their position.

   5.3.1. Alternatively, if no such decision can be made, the normal election process will be repeated for that specific role.
5.3.1.1. The current board will perform the interview/election process.

5.3.2. Officers elected in this way take their position immediately.

6. In the case of a vacant position, the Resignation Protocol will be followed (Article VI.5). The newly elected board will act as the current officer board for this process, should it take place after the election process for that year.

7. All newly elected officers (with the exception of those elected by the Resignation Protocol) take their positional powers after the final day of the Spring Quarter, including finals week.

8. In the event that all officer positions cannot be filled, the current board can remove the Secretary and Treasurer positions and reassign their duties to the other officers accordingly, by majority vote.

ARTICLE VII – FUNDS

1. Club funds must only be used for the benefit of the organization as a whole. Before club funds are spent all officers must be notified.

   1.1. Final say in club expenditures is given to the Internal Vice President; however, they must first confer with the other officers.

2. Membership dues are another form of fundraising money for club equipment, described in Article III.2.1.

3. Fundraising events will be scheduled based on member availability, to the best of the officers’ knowledge.

4. Full members will receive stipends for club-funded events.

   4.1. The stipend will be decided based on the club’s current financial status, and the fundraising contribution of the member in question.

   4.1.1. 2 hours results in 25% of a full stipend; 4 hours results in 50% of the full stipend; and 8 hours results in 100% of the full stipend.
4.1.2. The amount itself will depend be determined by the officer board.

ARTICLE VIII – COMMITTEES/DIVISIONS

1. The Wushu Club is a part of the “Collegiate Wushu Committee.”

ARTICLE IX – AFFILIATIONS

1. Officers can form affiliations with various organizations with majority officer board approval.

ARTICLE X – COACH

1. Any number of coaches may teach the Wushu Club practices and additional coaches can be selected through the approval of the current officers and/or coach(es).

1.1. Coach(es) and officers must discuss and agree on the way practices will be run.

1.2. Additional coach(es) can be appointed at any time. If a coach cannot be selected/found, officers will assume the role until the position is filled.

1.3. Potential coaches will teach unofficial practices; after each practice, the members will have the opportunity to submit an anonymous form regarding the performance of the coach. After all coaches have taught their unofficial practices, the feedback will be pooled by the officers to narrow the number of potential coaches. Officers will select the new coach(es) by majority vote; the approval of the current coaches, if applicable, is required.

2. Coaches cannot control or manipulate the club or its members for their own academy/school purposes or override/modify any officer decisions.

2.1. All members can attend any Wushu academy they desire.
2.2. Coaches cannot directly or indirectly force members to attend their academy, but members may do so of their own volition.

3. Coaches who do not obey the rules above or do not promote a healthy and productive environment will be reported to the ARC managers and will be under investigation, which can potentially lead to the end of the coach’s involvement with the club.

3.1. In this case, the Coach is subject to the Impeachment Process in Article V.4.

ARTICLE XI – RATIFICATION

1. The constitution should be a collaborative effort by the club officers. Afterwards, members will have 2 weeks to report issues and grievances with the changes.

1.1. Club members may speak to officers to propose amendments.

ARTICLE XII – CLUB VOTING

1. All club-wide voting will be held by anonymous paper ballot.

1.1. Officers will distribute paper copies of the relevant forms to all and only Full Members of the club. The votes will then be tallied and the results must be made public.

1.2. A member may only submit their own ballot in a box that cannot be opened until all votes have been submitted.

1.2.1. Officers must keep track of who has submitted their vote.

1.3. Ballots are restricted strictly to checkboxes only.

2. Members that to choose to abstain from any particular voting decision will not be counted in any club percentage (e.g. if 10/30 members abstain, the club size is counted as 20).

3. No officer is permitted to vote in Article XII votes.
ARTICLE XIII – AMENDMENTS & BYLAWS

1. Members will have 2 weeks after a change to the constitution to discuss changes and/or report issues with said changes.

2. Members will be provided an opportunity to revert changes to the constitution. If more than 50% of members disagree with any particular change, it must be reverted.
   
   2.1. Members who do not voice any grievances will be treated as “in favor.”

   2.2. This process, where applicable, overrides Article XII.

3. Changes to the constitution do not go into effect until the 2 week period of Article XIII.1 has passed.